

**SARASOTA COUNTY SHERIFF'S OFFICE
OFFENDER WORK PROGRAM AGREEMENT**

SAO DETER DUI PROGRAM

OFFENDER'S NAME: [REDACTED]

OFFENDER'S CRIMINAL
CASE NUMBER: [REDACTED]

You have been offered participation in the SAO's DETER DUI program. The program requires you to **complete 2** days in the Sarasota County Sheriff's Offender's Work Program (OWP) within 60 days.

ASA Signature _____	DATE: _____
Offender Signature _____	DATE: _____

Within five (5) working days of entering into this agreement, you must complete the Offender Work Program registration form and deliver it to the Jail front desk at 2020 Main Street, Sarasota, FL. You will then be contacted by a program coordinator to create a work schedule.

**ANY VIOLATION OF THIS AGREEMENT MAY BE
GROUNDS FOR TERMINATION FROM THE PROGRAM.**

1. The Sarasota County Sheriff's Office Offender Work Program (**OWP**) is a **privilege**, and your participation as a worker is **voluntary and** contingent on being able to accept any work assigned and having no reason, medical or other, that will prohibit you from doing so.
2. You do not accrue gain time or other credit towards your sentence while participating in OWP. If the OWP staff determines that you violated the conditions of this agreement, you will be considered non-compliant. A non-compliant status may result in immediate dismissal from the program. You may also face additional sanctions. Failure to complete the OWP within the agreed time limit is a violation of this agreement.
3. Participants will be issued necessary safety equipment. You must properly wear the issued safety vest the entire time you are on duty for your own safety. Failure to do so will result in termination from the work program. Late arrivals or early departures may result in termination from the program.
4. At the beginning of each scheduled workday, you must report to the Lobby of the Sarasota County Jail located at 2020 Main Street, Sarasota. Reporting time is no later than **7:45 a.m.** and the workday is scheduled to end at 4:00 p.m. Workers will be released at the end of the day from 2020 Main St., Sarasota. Parking is available in the County parking garage located on the southeast corner of Ringling Blvd. and East Ave. Failure to check back out may result in additional sanctions.
5. The Sarasota County Sheriff's Office has the right to set your work schedule and duties. While efforts will be made to minimize scheduling conflicts, the decision of the Sarasota County Sheriff's Office regarding workdays is final. You must appear for work when told or you will be in violation of this agreement. Proof of gainful employment (pay stub) **is required** to qualify for preferred weekend workdays, however only when scheduling allows.
6. Participants in the Offender Work Program will be transported by Sarasota County Sheriff's Office personnel to the designated work location(s). Personal transportation will not be allowed. All participants must remain at the designated work location for the entire work shift and reasonably act in a productive manner toward the completion of that day's objectives and follow OWP staff directions in order to receive credit for working the shift.
7. You may not appear at the Offender Work Program while under the influence of alcohol or drugs, even if you are not subject to alcohol restrictions by the court. There is a no tolerance policy for alcohol, and you will be required to pass a breath test with a reading of **0.00. NO exceptions!** Failing the test is considered a violation of this agreement. Program participants are also subject to alcohol and/or drug testing at any time at their own expense. The Sarasota County Sheriff's Office will be the sole authority regarding whether a participant has consumed or is under the influence of alcohol or drugs. If the Sarasota County Sheriff's Office determines you have violated a term of this provision you will be immediately prohibited from further participation in the program.
8. All participants must bring their own lunch. The Offender Work Program supervisors **will not** stop at restaurants, convenience stores, or any other location. **All drinks must be in a sealed container;** no thermos or other unsealed containers will be allowed. The Sarasota County Sheriff's Office reserves the right to inspect all food and drinks to ensure they follow this Program Agreement or are not otherwise contraband as defined by the most current version of Florida Statute 951.22. The Sarasota County Sheriff's Office will furnish water and ice. No worker will be allowed to have a meal brought to his or her designated work location. No worker can leave the designated work area for any reason.
9. Participants are not allowed to have contact with family members or friends while at the designated work location. **Should an emergency arise, your family must contact the**

Offender Work Program supervisor at 941-861-4644 or 941-861-4646. Contact with bystanders, the curious, or members of the public on or off premises where work is being conducted is prohibited without the approval of the supervisor.

10. You must report in clean clothes each day; work clothes are recommended. No shorts, low slung pants, or suggestive clothing is permitted. This includes any clothing that displays drug and/or alcohol or gang related material, lewd or profane remarks. Due to the nature of work being performed, long sleeve shirts are suggested. All participants must wear shoes or boots that are hard soled and enclosed. No flip-flops or sandals are permitted. The Sarasota County Sheriff's Office will be the sole authority regarding whether a participant's clothing is appropriate for the program. Failure to be properly attired will result in your not being allowed to work for the day. This will be considered the same as not reporting, which is a violation of this contract. Sunscreen and insect repellent in containers approved by the supervisor will be permitted.
11. Participants are not allowed to bring or possess any weapons or contraband. The term "contraband" means any item delineated as contraband by the most recent version of Florida Statute 951.22 and/or case law interpreting this statute. Do not bring any type of playing cards, magazines, books, puzzle books, games, newspapers, radios, MP3 players, cell phones or cigarettes (including electronic cigarettes). Knives, weapons and/or contraband will be immediately seized from the participant and the participant will be immediately prohibited from further participation in the program until a judicial determination of the situation can be made.
NOTE: All participants are subject to being searched at any time for weapons or contraband.
12. Personal illnesses or a death of an immediate family member are the only excusable absences. The participant must present a signed doctor's note, containing the nature of the illness and how many days you are expected to be absent from the program. The Sarasota County Sheriff's Office will review the note for authenticity and accuracy and give final approval. No call-ins will be accepted. You must have a medical release signed by your doctor indicating you are able to resume regular duties before you will be allowed to return to the Offender Work Program. Proper documentation is necessary in case of a death in the family. Failure to submit the above documentation may result in noncompliance and additional sanctions.
13. If you are injured or hurt during your work period, you will notify the Offender Work Program supervisor as soon as possible, but no later than the end of your workday. The supervisor shall investigate the matter and will prepare a report that you will be required to sign.
14. Should a worker sustain minor injuries, band-aids and antibiotic creams will be provided upon request, and the workers will treat themselves.
15. At no time will any participants indulge in the use of profane, vulgar, or suggestive language. Any confrontation with or disrespect toward the Offender Work Program supervisor or any other person for any reason will result in an immediate suspension from the OWP and will be grounds for termination. The Sarasota County Sheriff's Office will be the sole authority regarding what is confrontational or disrespectful as used in this agreement and for the purpose of determining whether the participant shall be immediately prohibited from participating in the program.
16. Any participant who refuses to work as defined by the OWP supervisor shall be transported back to the OWP office **at the conclusion of the workday** and will be terminated from the program.
17. There will be **NO SMOKING or use of tobacco products** while on duty in the Offender Work Program.
18. Tipping is strictly forbidden. Anyone accepting a tip will be removed from the program.

19. No salvaging. Participants cannot retain items recovered through-out the day. All items recovered will be given to the Offender Work Program supervisor for review and proper disposal.
20. Any violation of any law, statute, ordinance, court order, administrative rule, or any other recognized legal precedent will be grounds for immediate and automatic termination from the program.

I have read (or have had read to me) and understand the Sarasota County Sheriff's Offender Work Program Rules and Conditions as set forth in this Agreement.

I hereby agree to abide by all Sarasota County Offender Work Program Rules and Conditions. Failure to do so will result in termination from the Offender Work Program and may result in additional sanctions.

I do hereby agree to release Sarasota County and the Sarasota County Sheriff's Office of any and all responsibility for any injury or pain that I may incur while participating in the Sarasota County Sheriff's Office Offender Work Program. I fully realize that my participation in the Offender Work Program is voluntary and contingent on my being able to accept any work assigned and I know of no reason, medical or other, which will prohibit me from doing so. No one has forced me to participate in this program against my will and the choice to participate in this program is exclusively my choice. Due to the voluntary nature of my participation in this program, I assume all risks associated with my participation in this program, hold harmless Sarasota County and/or the Sarasota County Sheriff's Office of all liability, and waive any judicial remedy, in law or equity, that arises due to my participation in this program.

Defendant

(Date)

Counsel for the defendant and the State concur that the above defendant meets the criteria for entry into the Sarasota County Sheriff's Offender Work Program.

Attorney for Defendant

(Date)

Assistant State Attorney

(Date)

**SARASOTA COUNTY SHERIFF'S
OFFICE OFFENDER WORK PROGRAM
REGISTRATION INFORMATION FORM**

Name _____ D.O.B. _____ Date _____

Address _____ Zip Code _____

Phone# Home _____ Work _____ Cell _____

E-Mail Address _____

Employer _____

Emergency Contact Information

Name	_____
Address	_____
Phone	_____

Do you have any Protective Orders against you? Yes ☐ No ☐

Do you have any medical problems that may limit your working ability? Yes ☐ No ☐

Are you currently taking medications prescribed to you by a physician? Yes ☐ No ☐

Are you willing to receive group text messages with your work location? Yes ☐ No ☐

Offender Signature

Coordinator Signature

This form **MUST** be completed and returned in person to the Jail Front Desk at 2020 Main Street, Sarasota, Florida **OR** emailed to OWP@sarasotasheriff.org. Once received, an Offender Work Program Coordinator will contact you to schedule your days.